



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: PUBLIC HEALTH NURSE SUPERVISOR

DEFINITION: Under direction, supervises and coordinates the work of public health and registered staff nurses.

EXAMPLES OF DUTIES:

- Participates in the development, implementation and review of nursing service programs, policies and procedures;
- Assigns, supervises, reviews, and evaluates work of assigned staff;
- Advises and assists subordinates in resolving the more difficult nursing and public relations problems;
- Conducts in-service training programs and assists in promoting the professional growth and development of the nursing staff;
- Assists in correlating nursing service programs with that of other agencies in the health and social fields;
- Participate in community health planning, health education and public relations activities of the department;
- May act for the division head in his absence or at his direction;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Open to City employees who have two years of service as a Public Health Nurse after permanent appointment with the Long Beach Health Department.

A State of California Registered Nurse License and a State of California Public Health Nurse Certificate.

A valid motor vehicle operator license.

DESIRABLE QUALIFICATIONS:

A thorough knowledge of basic nursing and public health nursing principles and methods and their relation to medical and surgical procedures and to the prevention and control of disease; a thorough knowledge of State and City laws and regulations relating to the control of communicable disease; a good knowledge of the organization, functions and procedures of health agencies; a good knowledge of the principles, practices, and techniques used in preventive medicine and public health; a good knowledge of public nursing requirements and problems of groups of different social levels, including the emotional reactions to physical and mental illnesses; a good knowledge of the principles outlying the location, organization and conduct of out-patient clinics; and skill in the application of nursing techniques.

HISTORY:

Approval/Adoption Dates: 02/16/73